

Action Plan

Service Name:	West Scotland Breast Screening Centre
Service Provider:	NHS Greater Glasgow and Clyde
Date of inspection:	12-13 November 2025

Ref	Action Planned	Timescale	Responsible Person	Progress	Date completed
Requirement 1	Amend EP BS-GGC-PROC-005 Justification of Medical Exposure to clearly define what point justification is occurring when a referral is made on the SBSS system	January 2026	Cat Graham/Archana Seth	In progress	
Recommendation a	Amend EP BS-GGC-PROC-005 Justification of Medical Exposure to reflect where the relevant medical history and imaging is stored on the SBSS system to assist the justification process.	February 2026	Archana Set/Cat Graham/Marion Inglis		

Recommendation b	Amend SOP No. 088 Assistant Practitioners Working Within West of Scotland Breast Screening Service (WoSBSS) to reflect process for recording when AP seeks authorisation from a mammographer to carry out technical repeat.	January 2026	Cat Graham	In progress	
	Amend EP BS-GGC-PROC-010 Clinical Evaluation to reflect the detail regarding the term “Routine Recall” in relation to the production of a clinical evaluation.	January 2026	Archana Seth/Cat Graham	In progress	
	Share user guide “Common Equipment Issues and Further Steps” and a “Guidance Note on Performing Clinical Settings Test” with other screening centres. To be added to agenda for National Superintendents Meeting in January.	January 2026	Cat Graham	In progress	
	Carry out risk assessment to evaluate the potential impact of insufficient resources on the	January 2026	Cat Graham/Mary MacFarlane	In progress	

timely completion of recommended PGMI audits – specifying resource gaps, analysis of associated risks, and proposal for steps to mitigate risks identified.				
---	--	--	--	--

Name: _____ Cat Graham _____

Designation: _____ Site Superintendent _____

Signature: _____  _____

Date: _____ 13/01/2026 _____

In signing this form, you are confirming that you have the authority to complete it on behalf of the employer.