

## Action Plan

Service Name:	South East Scotland Breast Screening Centre
Service Provider:	NHS Lothian
Date of inspection:	22-23 October 2025

Ref	Action Planned	Timescale	Responsible Person	Progress	Date completed
Recommendation a	Staff have been provided with a training video showing them where Level 1 Eps are. These are linked to on the BSP intranet page and staff have to read them on induction	Complete	NMD/JMcH	Complete	Jan 2026
Requirement 1	Add in to EP2/BSP/04 after point 4. "In signing the invitation letter, the CD is acting as both referrer and practitioner"	End Feb	NMD/JMcH	-	
Requirement 2 and recommendation b	For consideration by the National BSP. This needs to be agreed nationally what action in SBSS defines a record of justification, then this will be reflected in a local protocol.	Following Feb national meeting	JMcH	-	
Recommendation c	No action planned				
Recommendation d	EP2/BSP/07 has been amended with new points added after point 6.	Complete	NMD/JMcH	Complete	Jan 2026

Requirement 3	A description will be added to EP8, a level 3 procedure has also been written.	Complete	NMD/JMcH	Complete	Jan 2026
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Name: \_\_\_\_ Nicola Macdonald \_\_\_\_\_

Designation: \_\_\_\_ Head of Radiation Protection, MPE \_\_\_\_\_

Signature: \_\_\_\_  \_\_\_\_\_

Date: \_\_\_\_ 02/02/2026 \_\_\_\_\_

**In signing this form, you are confirming that you have the authority to complete it on behalf of the employer.**