

Action Plan

Service Name:	DentOutline
Organisation Number:	01760
Service Provider:	Dan Doru Topala
Address:	GF North, 3 Ponton Street, Edinburgh, EH3 9QQ
Date Inspection Concluded:	27 July 2025

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
<p>Requirement 1: The provider must ensure that all treating clinicians are appropriately trained in the safe and effective use of the intraoral X-ray machine and the reporting of X-ray and 3D X-ray images (see page 10).</p> <p>Timescale – by 26 November 2025</p> <p><i>Regulation 12(c)(ii) The Healthcare Improvement Scotland (Requirements as to Independent Health Care Services) Regulations 2011</i></p>	<p>Currently, we are not taking CBCT scans.</p> <p>When it will be the case, I will undertake the course with JM Radiology for 3D exposures.</p>	Done	Dr. Dan Topala
<p>Requirement 2: The provider must improve the standard of record keeping to ensure all patient care records contain appropriate details about patient assessment, treatment,</p>	<p>The new dental practice management software is operational starting the 15th of September, all requirements are met (starting the 15th of September all patient care records contain appropriate details</p>	Done	Dr. Dan Topala

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<p>medicines administered, aftercare advice and reporting of X-ray images (see page 12).</p> <p>Timescale – by 20 October 2025</p> <p><i>Regulation 4(2) The Healthcare Improvement Scotland (Requirements as to Independent Health Care Services) Regulations 2011</i></p> <p>This was previously identified as a requirement in the March 2025, May 2024 and May 2022 inspection reports for DentOutline.</p> <p>An Improvement Notice has been served on the provider in relation to this requirement.</p>	<p>about patient assessment, treatment, medicines administered, charting, aftercare advice and reporting of X-ray images, as required).</p>		
<p>Requirement 3: The provider must ensure that all patient information, X-ray images and photographs are stored securely on clinic devices to ensure appropriate data security can be maintained (see page 12).</p> <p>Timescale – immediate</p> <p><i>Regulation 4 The Healthcare Improvement Scotland (Requirements as to Independent Health Care Services) Regulations 2011</i></p>	<p>All patients data are securely stored, password protected. No personal devices are used.</p>	<p>Done</p>	<p>Dr. Dan Topala</p>

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<p>Recommendation a: The service should obtain an additional smaller sized sensor and rectangular collimator for the intraoral machine (see page 9).</p> <p>Health and Social Care Standards: My support, my life. I experience a high quality environment if the organisation provides the premises. Statement 5.18</p>	<p>The rectangular collimator for Dexis Focur was already ordered from Wrights Cotrell.</p>	<p>Done</p>	<p>Dr. Dan Topala</p>
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Name	Dan Topala		
Designation	Practice Principal		
Signature	Dan Topala	Date	17.09.2025

Guidance on completing the action plan.

- **Action Planned:** This must be a relevant to the requirement or recommendation. It must be measurable and focussed with a well-defined description of how the requirement/recommendation will be (or has been) met. Including the tasks and steps required.
- **Timescales:** for some requirements the timescale for completion is immediate. If you identify a requirement/recommendation timescale that you feel needs to be extended, include the reason why.
- Please do not name individuals or an easily identifiable person in this document. Use Job Titles.
- If you have any questions about your inspection, the requirements/recommendations or how to complete this action plan, please contact the lead inspector.

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