

## Action Plan

Service Name:	Vision Scotland
Organisation Number:	02280
Service Provider:	Laser Vision Scotland Ltd
Address:	Unit 3, 5 Ratho Park, Newbridge, Edinburgh, EH28 8QQ
Date Inspection Concluded:	06 May 2025

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
<p><b>Requirement 1:</b> The provider must ensure an effective system is in place for monitoring and auditing all medicines in stock to ensure they remain in date (see page 22).</p> <p>Timescale – immediate</p> <p>Regulation 3(d)(iv) The Healthcare Improvement Scotland (Requirements as to Independent Health Care Services) Regulations 2011</p>	This incident was discussed with all relevant persons and clear expectations were set in relation to how medicines should be managed moving forward.	Immediate	Pauline Rossi, Registered Manager
	An SOP was created outlining the correct process for ensuring that medicines are within the expiry date.	Immediate	Kaitlin Adams, Quality and Risk Manager
	A colour coding system has also been introduced highlighting items due to expire within one month, three months and six months.	Immediate	Kaitlin Adams, Quality and Risk Manager
	Two persons will check each item as part of the audit and the Quality and Risk Manager will then carry out an independent check each month.	Immediate	Kaitlin Adams, Quality and Risk Manager

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Produced by: IHC Team	Page:1 of 2	Review Date:
Circulation type (internal/external): Internal/External		

Name	Jane Street		
Designation	Head of Nursing and Quality Improvement		
Signature	Jane Street		
		Date	14/07/2025

- **Action Planned:** This must be a relevant to the requirement or recommendation. It must be measurable and focussed with a well-defined description of how the requirement/recommendation will be (or has been) met. Including the tasks and steps required.
- **Timescales:** for some requirements the timescale for completion is immediate. If you identify a requirement/recommendation timescale that you feel needs to be extended, include the reason why.
- Please do not name individuals or an easily identifiable person in this document. Use Job Titles.
- If you have any questions about your inspection, the requirements/recommendations or how to complete this action plan, please contact the lead inspector.

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