

Action Plan

Service Name:	St. Vincent's Hospice
Service number:	00040
Service Provider:	St. Vincent's Hospice Ltd
Address:	Meikle Corseford, Midton Road, Howwood, Johnstone PA9 1AF
Date Inspection Concluded:	26 August 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
Recommendation a: The service should ensure all clinical staff have access to, and can document consent in the patient care record.	<p>Review current access to relevant fields in patient care record.</p> <p>Enable access to all fields for any clinical staff who cannot currently document consent.</p> <p>Reconfirm with all clinical staff how to consistently document consent within the system.</p>	31 st January 2022.	Director of Care and Quality
Recommendation b: The service should demonstrate that staff working under practicing privileges contracts with the service have completed mandatory training in line with the provider's mandatory training policy.	<p>Request current mandatory training records form all staff working under practicing privileges policy.</p> <p>Add confirmation of mandatory training to annual checklist for all staff working under practice privileges.</p>	10 th December 2021.	HR Advisor

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Name

KIRSTEEN MURRAY

Designation

CEO

Signature

Ki Murrav (electronically)

Date

11 / 10 / 2021

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

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