

Action Plan

Service Name:	Simply Skin Facial Aesthetics
Service number:	00461
Service Provider:	RUGAS Limited
Address:	119 Briarhill Road, Prestwick, KA9 1JD
Date Inspection Concluded:	24 August 2023

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
Recommendation a: The service should ensure that information about the service's mission, vision and values is available to patients (see page 10).			
Recommendation b: The service should review and update its management and reporting of accidents and incidents policy to ensure it contains information about notifying Healthcare Improvement Scotland of significant incidents (see page 15).			
Recommendation c: The service should review and update the quality improvement plan as the key objectives and operational priorities are achieved and new priorities are identified (see page 16).			

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Name

Designation

Signature

Date

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

Guidance on completing the action plan.

- **Action Planned:** This must be a relevant to the requirement or recommendation. It must be measurable and focussed with a well-defined description of how the requirement/recommendation will be (or has been) met. Including the tasks and steps required.
- **Timescales:** for some requirements can be immediate. If you identify a requirement/recommendation timescale that you feel needs to be extended, include the reason why.
- **Person Responsible:** Please do not name individuals or an easily identifiable person. Use Job Titles.
- Please do not name individuals in the document.

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- If you have any questions about your inspection, the requirements/recommendations or how to complete this action plan, please contact the lead inspector for your inspection.

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