

Action Plan

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| Service Name: | MCL Medics |
| Service number: | 01417 |
| Service Provider: | The MCL Group (Int) Limited |
| Address: | 14 Albert Street Aberdeen, AB25 1XQ |
| Date Inspection Concluded: | 24 January 2023 |

| Requirements and Recommendations | Action Planned | Timescale | Responsible person |
|---|---|--------------|--------------------|
| <p>Requirement 1: The provider must dedicate at least one room clinical to treatments or investigations and replace the carpet with a seamless, impermeable, slip-resistant, easily cleaned and appropriately wear-resistant surface. As this is a refurbishment, a compliant SHTM 64 clinical hand wash basin must also be installed as per the initial registration report (see page 11).</p> <p>Timescale – by 24 August 2023</p> | <p>1. A room will be provided on the ground floor of the building which will be dedicated to treatments. We are currently securing a quote for the replacement flooring and installation of the sink.</p> | 24 August 23 | Aileen Love |

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| Requirement 2: The provider must ensure that all staff have an appropriate level of Disclosure Scotland background check and are enrolled in the PVG scheme as appropriate to their role (see page 13). Timescale – by 24 July 2023 | 2. PVG checks have commenced on Scotland based employees. All current employees and new employees will complete PVG checks. | 24 July 2023 | Helen Hanner |
| Recommendation a: The service should develop and implement a participation policy to direct the way it engages with its patients and uses their feedback to drive improvement (see page 8). | A Participation Policy will be developed to support our Compliments, Concerns and Complaints Policy and Procedure. | 30 June 2023 | Dr Lisa Harper |
| Recommendation b: The service should ensure that in line with national guidance, appropriate cleaning products are used for the cleaning of all sanitary fittings, including sinks (see page 11). | Cleaning requirements using one-part per million chlorine solution has now been implemented. | 28 February 2023 | Jade Flannigan |
| Recommendation c: The service should develop a cleaning checklist for the general environment and patient equipment in line with best practice guidance (see page 11). | A cleaning checklist has been developed and is in use for daily checks by all clinical staff. Completed checklists are stored for the purpose of audit to ensure compliance. | 28 February 2023 | Jade Flannigan |

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| Name | Dr Lisa Harper |
| Designation | |
| Signature | Date |

Medical Director of OH

L. Harper

07.03.2023

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.