

Action Plan

Service Name:	Latch on Lanarkshire
Service number:	01467
Service Provider:	Latch on Lanarkshire Ltd
Address:	4 Glen Orchy Place, Chapelhall ML6 8QT
Date Inspection Concluded:	14 December 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible person
Requirement 1: The provider must have a suitable infection prevention and control policy covering all standard infection control precautions relevant to the service.	Complete Infection Control policy to include bodily fluids section	24/3/22	Manager
Recommendation a: The service should ensure that it has the correct product available for cleaning equipment in the event that it becomes contaminated with blood or body fluids.	Product already purchased	18/12/21	Manager

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Recommendation b: The service should develop a programme of regular audits to cover key aspects of care and treatment. Audits must be documented and improvement action plans implemented.	Improve audit process and documentation	31/3/22	Manager
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Name	<input type="text" value="angela chalmers"/>		
Designation	<input type="text" value="Manager"/>		
Signature	<input type="text" value="Angela Chalmers"/>	Date	<input type="text" value="9 / 2 /22"/>
In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.			