

## Action Plan

Service Name:	Larbert Aesthetic Clinic Limited
Service Number:	00604
Service Provider:	Larbert Aesthetic Clinic Limited
Address:	1 South Broomage Avenue, Larbert, FK5 3LD
Date Inspection Concluded:	19 June 2023

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
<b>Recommendation a:</b> The service should carry out regular audits of patient care records to identify gaps in recording and highlight where improvements are needed (see page 12).	The practice will carry out regular audits of the records and make sure that any gaps in recording are corrected this will be done as an ongoing thing whilst writing patient notes	Ongoing	Jennifer Bodman
<b>Recommendation b:</b> The service should complete risk assessments for all appropriate risks identified in the service. The risk assessments should be recorded on the risk register and these should be regularly reviewed (see page 12).	Risk assessments will be carried out following the recommended red amber green coding as discussed at the inspection.	Ongoing	Jennifer Bodman

<b>Recommendation c:</b> The service should record patient consent for sharing information with their GP and other medical staff in an emergency, if required, in patient care records (see page 13).	Patient consent to sharing with Gp will be added to patient records and the patient will be given the option to sign in the case of an emergency	Immediate	Jennifer Bodman
<b>Recommendation d:</b> The service should develop and maintain a quality improvement plan (see page 15).	The practice will develop a quality improvement plan	Immediate	Jennifer Bodman
<b>Recommendation e:</b> The service should formally record evidence of peer group discussions and other learning opportunities to demonstrate and direct the way it measures improvement (see page 15).	The practitioner records all peer group discussions within her revalidation folder for renewal of NMC registration	Ongoing	Jennifer Bodman

Name	<input type="text" value="Jennifer Bodman"/>		
Designation	<input type="text" value="Clinical Director"/>		
Signature	<input type="text" value="Jennifer Bodman"/>	Date	<input type="text" value="25/ 07 /2023"/>

### Guidance on completing the action plan.

- **Action Planned:** This must be a relevant to the requirement or recommendation. It must be measurable and focussed with a well-defined description of how the requirement/recommendation will be (or has been) met. Including the tasks and steps required.
- **Timescales:** for some requirements the timescale for completion is immediate. If you identify a requirement/recommendation timescale that you feel needs to be extended, include the reason why.
- Please do not name individuals or an easily identifiable person in this document. Use Job Titles.
- If you have any questions about your inspection, the requirements/recommendations or how to complete this action plan, please contact the lead inspector.