

Action Plan

Service Name:	Illuminare Aesthetics with Sarah
Service number:	01377
Service Provider:	Sarah McFarlane
Address:	Illuminare Aesthetics with Sarah 25 Castlewood Avenue Dundee DD4 9FP
Date Inspection Concluded:	17 September 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible person
Requirement 1: The provider must ensure that employment and practicing privileges contracts are introduced for staff working in the service to ensure safe delivery of care, with individual responsibility and accountability clearly identified. Pre-employment checks in line with current legislation and best practice guidance must be carried out	The provider will ensure a disclosure will be carried out for all staff working under practicing and privileges contract.	Feb 22	Sarah McFarlane

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Recommendation a: The service should comply with national guidance to make sure that the appropriate cleaning products are used for the cleaning of all sanitary fittings, including clinical hand wash sinks.	The service and all users must adhere to appropriate cleaning schedule. The correct products have been purchased.	Oct 21	Sarah McFarlane
Recommendation b: The service should put appropriate measures in place to identify and manage risk in the service	The provider will risk assess/manage and put in place	Feb 22	Sarah McFarlane
Recommendation c: The service should develop a programme of regular audits to cover key aspects of care and treatment. Audits must be documented and improvement action plans implemented	Add more information to the checklists/audits already in place.	Feb 22	Sarah McFarlane
Recommendation d: The service should document emergency contact details in the patient care record	This has been updated and added to patient record	Sept 21	Sarah McFarlane

Recommendation e: The service should introduce regular staff one-to-ones as part of the staff appraisal process to allow staff the opportunity to discuss progress in their role or any concerns	This has been an ongoing process however never documented. Will be documented in future	Jan 22	Sarah McFarlane Gemma Marnie
Recommendation f: The service should develop and implement a quality improvement plan to formalise and direct the way it drives and measures improvements	To implement a quality improvement plan for future	Feb 22	Sarah McFarlane Gemma Marnie

Name	Sarah McFarlane		
Designation	Aesthetics/Staff Nurse – Owner of service.		
Signature	X <hr/> S a r a h M c F a r l a n e	Date	28 / 10 /2021

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.