


Action Plan

Service Name:	GP Plus Ltd
Service number:	00164
Service Provider:	GP Plus Ltd
Address:	24 Dundas Street, Edinburgh EH3 6JN
Date Inspection Concluded:	04 August 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
Requirement 1: The provider must ensure that all staff roles are risk assessed and relevant prospective employees are not included on the adults' list in the Protection of Vulnerable Groups (Scotland) Act 2007.	GP Plus will preform an enhanced disclosure for all staff members (as normal practice for doctors) and incorporate this into our future recruitment policy	6-8 weeks	Dr Copp
Requirement 2: The provider must ensure that practicing privilege agreements are introduced to ensure safe delivery of care with individual responsibility and accountability clearly identified.	The 'checklist for Clinics' published by H.I.S. will now be part of S.O.P. at GP Plus. A full PP Policy document will be produced and disseminated to all current and future room users. Signed acceptance collected with their other archived documents.	ASAP, But no more than 12 weeks	Dr Copp

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Recommendation a: The service should review the pre-employment procedure and the information requested for new members of staff in line with the Scottish Government's Safer Recruitment through Better Recruitment guidance (2016).	GP Plus will review this published guidance and reflect these standards within an improved recruitment policy for future staff	3 Months (immediately if any new staff employed as of 14/09/2021)	Dr Copp
Recommendation b: The service should develop its quality improvement plan to ensure that service improvement objectives are informed by a robust programme of clinical audit, including clinical effectiveness.	Utilise the Quality of care approach (self-evaluation tool) and focus upon developing a robust system to implement priorities 1 and 2 on page 33 of the of the self-evaluation tool: "Summary" Page	Jan 2022	Dr Copp

Name	Peter A. J. Copp		
Designation	M.D.		
Signature			Date 14 / 09 / 2021
In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.			
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