

Action Plan

Service Name:	Bupa Health Centre
Service number:	00358
Service Provider:	Bupa Occupational Health Limited
Address:	Sutherland House, 149 St Vincent Street, Glasgow G2 5NW
Date Inspection Concluded:	16 November 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible person
Recommendation a: The service should ensure that it has the correct product available for cleaning equipment in the event that it becomes contaminated with blood or body fluids.	Blood and bodily fluids spillage kits as per guidelines available Clinell Spill wipes ordered and available	10/01/2022	Registered Manager
Recommendation b: The service should introduce a system to obtain a Disclosure Scotland Protecting Vulnerable Groups (PVG) update for all staff at regular intervals. This will ensure that staff remain safe to work in the service.	Centre in process of implementing similar process that is used in Bupa Centres in England to check DBS compliance and updates	28/02/2022	Registered Manager
Recommendation c: The service should ensure that a copy of the current appraisal for staff working under practicing privileges is kept in their staff file.	Evidence of audit reports, observed consultations, doctors dashboards and confirmation of NHS appraisal included in staff files. Process put in place to ensure evidence of yearly review is kept on staff file	10/01/2022	Registered Manager

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Circulation type (internal/external): Internal/External		

Name

Jan Barber

Designation

Registered Manager

Signature

J Barber

Date

10 / 01 /2022

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

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