

Action Plan

Service Name:	DRVICTORIA Clinic
Service number:	00232
Service Provider:	Skin Clinic (Edinburgh) Limited
Address:	1 Cambuslang Court, Cambuslang, Glasgow, G32 8FH
Date Inspection Concluded:	12 January 2023

Requirements and Recommendations	Action Planned	Timescale	Responsible person
Recommendation a: The service should produce and publish an annual duty of candour report (see page 8).	Report produced 21.02.23 and will be available on website by 24.02.23	Completed	Susan Edie
Recommendation b: The service should ensure a risk assessment is carried out for the non-compliant surgical scrub sink to ensure appropriate actions are taken to minimise any risks from splash contamination (see page 10).	Risk assessment completed immediately following inspection	Completed	Susan Edie

Recommendation c: The service should ensure patients' next of kin contact details are recorded in the patient care record in case of an emergency (see page 12).	Next of kin details added to the patient electronic medical history form immediately following inspection so this information will be captured for all patients attending the clinic moving forward	Completed	Hamish Dobbie
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Name	<input type="text" value="Susan Edie"/>		
Designation	<input type="text" value="Clinic Manager"/>		
Signature	<input type="text" value="S Edie"/>	Date	<input type="text" value="21 02 22"/>

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.