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| Executive SummaryAdverse event overview: Key findings:Summary of recommendations:Outcome code: Choose an item. |

Review Details

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| Patient/event identifier |  |
| Are there relevant equality factors? | Choose an item. |
| Date of event | Click or tap to enter a date. |
| Directorate speciality |  |
| Date review commissioned | Click or tap to enter a date. |
| Review commissioned by |  |
| Lead reviewer(s) |  |
| Named contact for patient/family |  |
| Date SAER report completed |  |
| Approved by/date |  |
| Distribution list and date of sharing |  |

For second NHS board where applicable

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| NHS board |  |

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| Acknowledgements |

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| Useful InformationThe name the patient/family have agreed the patient will be referred to in the report:Definitions and Acronyms: |

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| Terms of Reference and Review ProcessMethod/approach: Key consideration and questions to be answered:Period covered by the review:Staff:Recording of discussions and review of paperwork: |

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| Show the patient and/or family are involved in the review processAreas of importance to the patient/family:(*including scope, contact, what matters to them and questions*)Summary of the main findings from discussion with the patient/family: |

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| Description of eventA factual account of what happened, including key dates:Where did it happen:  |

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| Key findingsAnalysis of findings including contributory factors:Areas of good practice:Learning identified:Conclusions: Did an equality factor impact on the outcome? Choose an item.Does this meet the threshold for Duty of Candour: Choose an item. |

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| Recommendations |

References

Appendices